



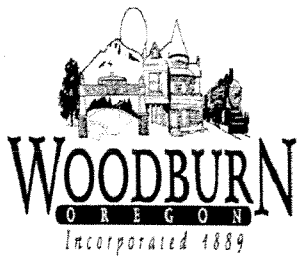
CITY OF WOODBURN

TYPE I APPLICATION REQUIREMENTS:

DESIGN REVIEW OF SINGLE FAMILY AND DUPLEX RESIDENTIAL DWELLINGS

REQUIRED SUBMITTALS:

- ☐ 1. Completed Uniform Application.
- ☐ 2. A complete Building Permit Application.
- ☐ 3. Architectural Drawings Elevations for facades subject to architectural review standards.
- ☐ 4. Street and Utilities Plan, as applicable.
- ☐ 5. A Grading Permit, EXCLUDING lots within a development [such as a subdivision or PUD] with an approved Grading Permit.
- ☐ 6. Filing Fee: None.



CITY OF WOODBURN

File No: _____
Related Files: _____
Date Received: _____
Fees Received: _____

Community Development Department
270 Montgomery Street • Woodburn, Oregon 97071
Phone: 503-982-5246 • Fax: 503-982-5244 • Website Address: www.ci.woodburn.or.us

UNIFORM APPLICATION (APLICACION UNIFORME)

General Information (Información General)

Project location (Ubicación del Proyecto) _____	
Property owner (Nombre del Propietario) _____	Applicant (Solicitante) _____
Mailing Address (Dirección Postal) _____	Mailing Address (Dirección Postal) _____
Telephone & Fax No. (Teléfono) _____	Telephone & Fax No. (Teléfono) _____
E-mail Address (Dirección Cibernética) _____	E-mail Address (Dirección Cibernética) _____
Comprehensive Plan Map Designation _____ Site Acreage _____	
Zone Map Designation _____ Assessor's Map & Tax Lot No. _____	
Description of the proposal (Descripción del proyecto) _____ _____ _____ _____ _____ _____	

Requested Review (Solicitud a Revisar)

1 <input type="checkbox"/> ACCESS PERMIT TO CITY STREET	13 <input type="checkbox"/> FORMAL INTERPRETATION OF THE WDO	25 <input type="checkbox"/> REVOCATION OF PREVIOUSLY APPROVED PERMIT
2 <input type="checkbox"/> ANNEXATION	14 <input type="checkbox"/> MDP PRELIMINARY APPROVAL	26 <input type="checkbox"/> SWOD PERMIT
3 <input type="checkbox"/> APPEAL TO CITY COUNCIL	15 <input type="checkbox"/> MDP FINAL PLAN APPROVAL	27 <input type="checkbox"/> SPECIAL USE AS A CU
4 <input type="checkbox"/> COMP. PLAN MAP CHANGE	16 <input type="checkbox"/> MODIFICATION OF CONDITIONS	28 <input type="checkbox"/> SUB. PRELIMINARY APPROVAL
5 <input type="checkbox"/> CONDITIONAL USE	17 <input type="checkbox"/> PARTITION PRELIMINARY APPROVAL	29 <input type="checkbox"/> SUB. FINAL PLAT APPROVAL
6 <input type="checkbox"/> DESIGN REVIEW RS & DUPLEX RESIDENTIAL DWELLINGS	18 <input type="checkbox"/> PARTITION FINAL PLAT APPROVAL	30 <input type="checkbox"/> TELECOMMUNICATION FACILITY, SPECIFIC USE AS A CU
7 <input type="checkbox"/> DESIGN REVIEW	19 <input type="checkbox"/> PHASING PLAN	31 <input type="checkbox"/> TEMPORARY OUTDOOR PERMIT
8 <input type="checkbox"/> EXCEPTION TO ST. ROW & IMPROVEMENT REQ.	20 <input type="checkbox"/> PUD PRELIMINARY PLAN APPROVAL	32 <input type="checkbox"/> TREE REMOVAL PERMIT
9 <input type="checkbox"/> EXTENSION FOR A DEV. DECISION	21 <input type="checkbox"/> PUD DESIGN PLAN FINAL APPROVAL	33 <input type="checkbox"/> VARIANCE
10 <input type="checkbox"/> FENCE & FREE STANDING WALL PRE-CONST REV.	22 <input type="checkbox"/> PUD FINAL PLAN APPROVAL	34 <input type="checkbox"/> ZONING ADJUSTMENT
11 <input type="checkbox"/> GRADING PERMIT	23 <input type="checkbox"/> LLA & CONSOLIDATION OF LOTS	35 <input type="checkbox"/> ZONE CHANGE
12 <input type="checkbox"/> HISTORIC OR ARCH. SIGNIFI. SITE, SPECIFIC CU	24 <input type="checkbox"/> RS ARCH. STANDARDS SUBDIV.	36 <input type="checkbox"/> OTHER: _____

Applicant Certification (Certificación del Solicitante)

I hereby declare that as applicant for this proposal, I have familiarized myself with the relevant provisions of the City of Woodburn Development Ordinance; and I have read the foregoing application and know the contents of the application to be true to the best of my knowledge (if applicant is not same as property owner, owner shall authorize applicant to represent his/her interest in the above referenced application by signing below). (Por la presente declaro que como solicitante de esta propuesta, me he familiarizado con las provisiones pertinentes a la Ordenanza de Urbanización de Woodburn; y he leído la aplicación anterior y sé que lo contenido es verídico a lo mejor de mi conocimiento (si el solicitante no es el dueño de la propiedad firmará abajo autorizando al solicitante a representar su interés en la aplicación precedente)

Owner (Firma del dueño) _____ **Applicant** (Firma del Solicitante) _____

Print Name (Escriba en letra de molde) _____ **Print Name** (Escriba en letra de molde) _____

Date (Fecha) _____ **Date** (Fecha) _____

STAFF USE ONLY *(Para Uso de Personal Solamente)*

Reviewed by: _____ Application Received: _____
(Revisado por) *(Fecha en que la aplicación fue recibida)*

Deemed Complete: _____ Zone: _____
(Aplicación) *(Zonificación)*

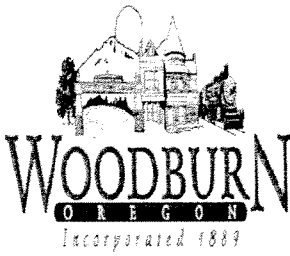
Vision Clearance: _____
(Visión de Paso Libre)

Notes: _____
(Notas)

Approved *(Aprobado)* _____ Denied *(Negado)* _____

Signature of Reviewer *(Firma del Examinador)*

Date *(Fecha)*



CITY OF WOODBURN

Description of Application Exhibits

Architectural Drawings and Materials Sample Board. [Not less than 15 copies to scale, folded to 8.5" x 11", and one reproducible, 8.5" x 11" copy of illustrations.] [Not less than one sample board.]

- a) Standard title block and legend, excluding north arrow and property boundaries.
- b) Elevations of proposed structures [Buildings, carports, garages, trash enclosures and storage facilities] at a scale of 1/16" = 1' to 1/4" = 1', or Building Permit Application.
- c) Floor plans of primary buildings at a scale of 1/16" = 1' to 1/4" = 1', or Building Permit Application.
- d) Exterior light fixtures, electrical transformer pads and roof top mechanical equipment.
- e) Exterior materials samples showing samples and specifications for color and materials for walls, roof, windows, doors and trim:
 - i) An 8.5" x 11" boards; or
 - ii) An accurately colored elevation with detailed narrative of specifications.

Street and Utilities Plan. [Not less than 15 copies to scale, folded to 8.5" x 11", and one reproducible, 8.5" x 11" copy.]

- a) Standard title block and legend.
- b) Scale of 1" = 20' to 1" = 40'.
- c) Image Area: 250' from the perimeter of the subject property.
- d) Streets. Existing and proposed. [Right of way and improvements including sidewalks and street trees].
- e) Water. Existing and proposed. [Lines with size, fire hydrants, meters, easements, and ownership].
- f) Sanitary sewers. Existing and proposed. [Lines with size, manholes and clean outs,

easements and ownership].

- g) Storm drainage. Existing and proposed. [Pipes and culverts with size, catch basins, ditches, detention, easements and ownership].
- h) 100 year flood plain and regulatory wetlands.
- i) Traffic Impact Analysis if required by the *WDO*.
- j) Pedestrian and bike facilities.
- k) Driveways including direction of traffic flow.
- l) Public utility easements.



CITY OF WOODBURN

Type I Decisions. (Ministerial)

Type I decisions do not require interpretation or the exercise of policy or legal judgment in evaluating approval criteria. Because no discretion is involved, Type I decisions do not qualify as a land use, or limited land use, decision. The decision-making process requires no notice to any party other than the applicant. The Community Development Director's decision is final and not appealable by any party through the City land use process.